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|  | **Minutes**  **Exeter District Ambulance**  **Governing Board**  REGULAR MEETING  Meeting Room  302 E. Palm, Exeter California 93221  January 24, 2024  11:00 AM | President Marilyn Rankin  Vice President Myra Crookshanks  Secretary Rachel Orosco  Board Member Vacant  Board Member Vacant |  |

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| **The Exeter District Ambulance Board of Directors welcomes you to its meeting and encourages you to participate. The agenda contains a brief general description of each item that will be considered by the Board** |

**THE SPECIAL BOARD OF DIRETORS MEETING OF January 2024, 2023 WILL BE CONDUCTED IN THE DISTRICT OFFICE AND VIA TELECONFERENCE.**

**TELECONFERENCE INFORMATION**

*This meeting will be held in person and via teleconference. Members of the public may participate via Zoom, including listening to the meeting and providing public comment, by following the instructions below.*

**Topic: Exeter District Ambulance Regular Board of Directors Meeting**

**Time: Jan 24, 2024 11:00 AM Pacific Time (US and Canada)**

**Join Zoom Meeting**

**https://us06web.zoom.us/j/86992621241?pwd=TkHnXSrwmweRISz9oNy12TnGaZeLbw.1**

**Meeting ID: 869 9262 1241**

**Passcode: 967770**

1. **OPENING**
2. **Call to Order**

* **Called to order at 1100**

1. **Roll Call**

* **M. Rankin, M. Crookshanks, and R. Orosco present in person.**

1. **Pledge of Allegiance**
2. **CLOSED SESSION**
   1. **PUBLIC COMMENT REGARDING CLOSED SESSION**

* **No public comment was made regarding closed session.**

*This portion of the meeting is reserved for persons desiring to address the Board on an item to be considered in Closed Session. Speakers should limit their comments to three (3) minutes*.

**CLOSED SESSION**

**Personnel matters to include District Manager performance review, Job description and contract review pursuant to government code § 54957(b). District representative Mrs. Marilyn Rankin**

*RECONVENE TO OPEN SESSION; REPORT FROM CLOSED, IF ANY*

* **During closed session, a review of the District manager performance, job functions, and contract was held. The Board of Directors held a vote with a motion made by R. Orosco, 2nd by M. Crookshanks to renew the Current District Manager contract with a new salary of $110,000.00/Year. Passed 3-0-0**

1. **PUBLIC COMMENT**

The portion of the meeting is reserved for the members of the public to address the Board on items that are not on the agenda and are within the subject matter jurisdiction of the Board. Each person will be granted three (3) minutes to address the Board and overall public comments will be limited to (30) minutes total. The Board is prohibited by law from taking any action on matters discussed that are not on the agenda. When addressing the Board, speakers are requested to come forward, state your name and address, and then proceed with your comments. All speakers are requested to wait until recognized by the Board President.

* **No public comment was made**

1. **CONSENT CALENDAR**

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. For any discussion of an item, it will be enacted at the request of any member of the Board and made a part of the regular agenda.

* + Approval of regular Board of Director special meeting on December 12, 2023
    - **Motion made by M. Crookshanks to approve consent calendar, 2nd by R. Orosco, passed 3-0-0**

1. **PUBLIC HEARINGS**
   * None

*Member of the public wishing to address the Board on these items should raise their hand when the agenda item is called, and the President will recognize you at that time. You will have three minutes to comment.*

1. **NEW OR CONTINUING BUSINESS**
2. Report from District Manager on state of the District to include personnel, finance, billing, operations, equipment, and response time compliance.

* **District manager reported that the District compliance for the months of November and December 2023 was above 95%. No changes or issues with staffing, finance, billing, operations, or equipment.**

1. Discussion and vote to purchase three Physio Lucas Device for effective CPR in rural area at a cost of $64,190.88 from Physio

* **Motion made by R. Orosco, 2nd by M. Crookshanks, passed 3-0-0.**

1. Discussion and vote to purchase a new Physio Power Cot for fourth ambulance being staffed during the week during surge hours to replace manual gurney currently in use at a cost of $27,899.00 from Physio.

* **Motion made by R. Orosco, 2nd by M. Crookshanks, passed 3-0-0.**

1. Discussion and outline of expectations from board of directors on Exeter station and office building exterior remodeling to include work to be done, desired number of quotes to be obtained, and desired start and completion date.

* **The Board gave direction to the District Manager outlining their expectations for thew renovation of the exterior of the District buildings in Exeter. The District manager will obtain a minimum of three quotes per job to be done such as roofing, painting, etc.**

1. Review by District Board of Directors of contracted landscape services to include current cost and work being performed.

* The District Manager reported the current cost of landscape services monthly and annually. The Board of Directors directed the manager to find alternative options for the landscaping of the Exeter Station.

1. **ORGANIZATIONAL BUSINESS**

Consideration of any item a member of the Board wishes to have on the agenda for the next meeting.

1. **ADJOURNMENT**

* **The meeting was adjourned at 12:21**

The next Regular Board Meeting: To Be Determined

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| **Copies of the agenda are available for review 72 hours prior to the meeting at the District Office in accordance with California** Government Code section 54954.2**. Office hours are Monday, Tuesday, Thursday, Friday 9 AM to 2:00 PM, excluding holidays. Agenda can also be found online at:** [**https://www.edaems.com**](https://www.edaems.com)**. Copies of materials discussed during the Meeting will be available to the general public during the meeting in accordance with California** Government Code 54957.5, subd. (c)  **In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate at this meeting, please contact the District Office at (559) 594-5250 during business hours as listed above, if no one is available please leave a message with your name and phone number. Notification of 48 hours prior to the meeting will enable the district to make reasonable arrangements to ensure accessibility to this meeting.** |